

ESOS Newsletter

Issue 27 July 2024

Welcome to the Energy Savings Opportunity Scheme (ESOS) newsletter, keeping you updated with key information relating to the scheme. In this issue:

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Compliance Notification Enforcement Extension Position Statement – Only one week left to go

The deadline for submitting your notification of compliance is the **6 August 2024**. We are currently monitoring compliance.

You are at risk of enforcement action if you do not meet the deadline. Once the deadline passes, it remains important that organisations who have not submitted their notification do so as a matter of urgency. Any further delay must be kept to a minimum.

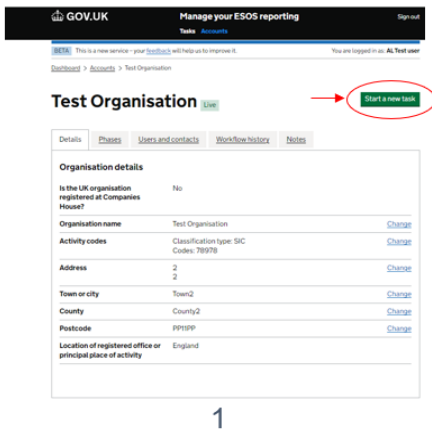
We will apply our Enforcement and Sanctions Policy when determining what actions (if any) to take in respect of any continuing non-compliance.

MESOS Reporting System Update

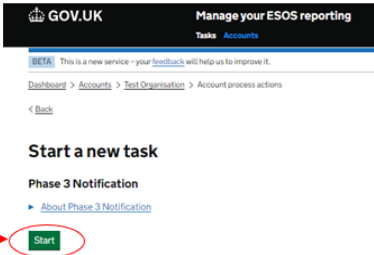
The Manage your Energy Savings Opportunity Scheme [reporting system](#) (MESOS) has now seen over 8,000 accounts successfully created to date, and around 6,000 notifications of compliance either completed or underway.

As a reminder, in order to submit your notification of compliance you must have registered an organisation account within the MESOS system.

In order to complete your notification of compliance please follow the steps below:

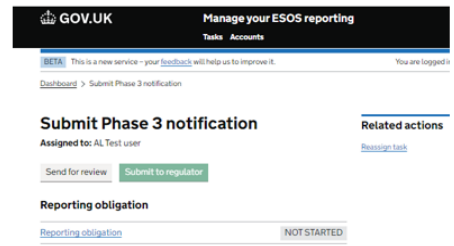


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- Login at <https://manage-energy-saving-opportunities-reporting.service.gov.uk/>
 - Select "Accounts" section.
 - Select your organisation account.
1. Click the Green button which says, "Start a new task".
 2. Then, on the next page, click "Start" button.
 3. This starts the notification workflow.
- Once the NOC is started, you can access it as a Task in the Dashboard.



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MESOS Registration Guidance

All organisations that qualify for ESOS needs to register in the MESOS reporting system and complete an ESOS assessment and submit your notification of compliance by the **6 August 2024**. The only other organisations that should be registering within the MESOS system are those who are submitting a 'Do Not Qualify' notification.

For any organisation that has completed an account registration in error please contact esos@environment-agency.gov.uk to ensure no non-compliances with not submitting a notification of compliance result in enforcement action commencing.

MESOS User management

Once a new user has been added to an existing organisation account on MESOS, their user account must be activated by an existing Advanced User for that organisation account for them to gain full access to the service.

The existing Advanced User must log in to MESOS, select 'Accounts' at the top of the screen, and then select the relevant organisation account. They can then select the Users and Contacts tab where they will see all the users on that account. They must then change the Account status of the relevant user from Accepted to Active, and click Save.

In addition, within the Users and Contacts tab the Advanced user can reset the two-factor authentication of any other user (Advanced or Restricted) should the need arise. To carry out this action the Advanced User should click on the username of any of the other contacts, scroll down to the bottom and select 'Reset two-factor authentication'. An automated email will then be sent to the user who has had their 'two-factor authentication' reset allow them to rescan their QR code again and proceed to login.

MESOS Task management

All participants submitting their notification of compliance must provide details, including names, company registration numbers and standard industrial classification codes (or other equivalent industrial classifications), for any of the following undertakings using either the 'add organisation' or the 'upload a file instead' buttons.

A template for uploading the file can be found within the 'Organisation structure' subtask on the 'Add information on the organisations complying as one participant in the responsible undertaking's notification for its corporate group' question. To download this template users must click on 'upload a file instead' then select 'Active UK organisations template.xlsx', this will then download the file that users can fill in to complete the task. Further details on these steps can be found within the relevant pages in MESOS also.

Contact us

For any IT specific queries relating to the MESOS Reporting System, please contact our new IT helpdesk at esos-it@environment-agency.gov.uk .

If you have any queries relating to ESOS or if there is anything specific you would like to see in future ESOS newsletters, please consult the [ESOS Guidance](#) in the first instance or email esos@environment-agency.gov.uk .

Please also find a [link to the recording](#) from the ESOS Phase 3 webinars on Wednesday 24th April. Please note that this is for presentational purposes only and participants should refer to the [ESOS legislation](#) for full compliance information.